INTERNATIONAL SOCIAL SURVEY PROGRAMME

Study Monitoring Questionnaire

PLEASE COMPLETE THIS QUESTIONNAIRE USING THE
Environment 2000 ISSP MODULE AS YOUR REFERENCE.

RETURN TO: Janet Harkness, ZUMA, PO Box 12 21 55, D-68072 Mannheim, harkness@zuma-mannheim.de

1. a.) Please enter the name of your institute and your country:

Institute: [ ] Country: [Denmark]

Institute: Aalborg University, Department of Economics, Politics and Public Administration, Fibigerstraede 1, DK-9220 Aalborg Oest.

b.) Please enter the name of the principal investigator as well a contact person for questions about the study:

Principal Investigator: [ ] Contact Person: [ ]

Principal Investigator: Jørgen Goul Andersen, goul@socsci.auc.dk
Contact person: Mette Tobiasen, tobiasen@socsci.auc.dk

2a. What kind of institute fielded the module?

An institute principally doing market research	[ ]
An institute principally doing academic research	[X]
An institute doing both market and academic research	[ ]
Other (please write in details)	[ ]

_____

2b. Which institute carried out the fielding?

Our ISSP member institute itself [ ] OR Institute name: [X]

Statistics Denmark
Sejroegade 11
2100 Copenhagen Oe
Denmark

3. Which language(s) was the module fielded in?

Enter first language: [Danish]

Do you need to enter more languages? Yes: [ ]
No: [X]

4. Who carried out the translation(s)? Please tick all that apply.

A member or members of the research team	[X]
A translation bureau	[ ]
One or more specially trained translators	[ ]
Other (please write in details)	[ ]

_____

5. Was the translation checked or evaluated?

Yes [X]

No [ ]

6. How was the translation checked or evaluated?

Group discussion [ ]

Expert checked it [ ]

Back translation [ ]

Other (please write in details) [X]

_____

Two members of the research team carried out a translation of the questionnaire independently of each other. A third member of the research team made the final translation on the background of these two translations.

7. Was the translated questionnaire pre-tested?

Yes [ ]

No [X]

8. Were there any questions, sections, words or concepts which caused problems when translating?

   Please tick all that apply

Answer scales [ ]

Instructions [ ]

Whole questions [ ]

Words or concepts [ ]

Other (please write in details) [ ]

_____

No problems [X]

9. What did you do about any problems?

Please enter details

10. Here we ask for details of how your mail survey was fielded.

a. Were incentives offered?

Yes	
No	X

b. Were pre-contacts (calls, visits, post) made?

Yes	X
No	

c. How many mailings were sent out during fielding? Please enter number: 3

d. What were the dates of mailings?

	d	d	m	m	y	y	y	y
1	0	9	0	2	2	0	0	1

(automatic offer of more depending on what is entered at c)

The first reminder was send out medio March 2001. The second reminder was send out ultimo March 2001. Through out April respondents were reminded by telephone – a small percentage of respondents were interviewed over the telephone (3,6 percent). The fieldwork ended ultimo June 2001.

e. What was sent out in each mailing? Please check all that apply.

(automatic offer of correct number of mailings depending on what is entered at c or , if better, at at d)

1. mailing:

	YES	NO
Questionnaire	X	
Data protection information	X	
Explanatory letter	X	
Other material (Please write in details)		

Data protection information was includede in the letter_____

2. mailing:

	YES	NO
Thank you and reminder combined		
Thank you sent only to respondents		
Reminder sent only to non-respondents	X	
Questionnaire		
Data protection information	X	
Explanatory letter		
Other material (Please write in details)		

3. mailing:

	YES	NO
Questionnaire	X	
Data protection information	X	
Explanatory letter	X	
Other material (Please write in details)		

_____

4. mailing:

	YES	NO
Questionnaire		
Data protection information		
Explanatory letter		
Other material (Please write in details)		

_____

11. How was the ISSP module fielded in your country?

As an individual survey (that is, the ISSP module was the whole survey)	X
As part of a larger survey	

12. What was the approximate position of the Environment module in the larger questionnaire?

Start of questionnaire	
Middle of questionnaire	
End of questionnaire	

13. Were the substantive questions in the Environment module all asked in the prescribed order?

Yes	X
Yes, apart from omissions	
No	

14. Were all the core ISSP questions included in your questionnaire (by core we mean all items except those that were optional)?

No - question(s) from Environment module not included	X	→Question 15
No – required background ISSP question(s) not included	X	→Question 15
Yes – all Environment questions and background questions included		→Question 16

15. Please write in details of the items and the reasons why questions were not included.

ISSP question number or description of question:

From the Environment module: ***Q.23 "Would you describe the place where you live as…"***
From the required background ISSP questions: ***URBRURAL***

Reason(s) not included:

Mistake

16. Was your sample designed to be representative of ...

... only adult citizens of your country?	
... adults of any nationality able to complete the questionnaire / interview?	X

17. Was your sample designed to be representative of ...

... only adults living in private accommodation?	
... adults living in private and in institutional accommodation (e.g., residential homes for the elderly, asylum accommodation)?	X

18. What was the lower age cut-off for your sample?

WRITE IN : 18

19. Was there any upper age cut-off for your sample?

Yes - please write in cut-off	74
No cut-off	

20. Were any groups excluded or under-represented in your sample design, apart from the age cut-offs or citizenship requirements just asked about?

No [X]

Yes (please write in details) [ ]

_____

21. What were the different stages in your sampling procedure?

PLEASE WRITE IN (space available for about xx words):

Simple random sample drawn from the Central Population Register (CPR)

22. How many of the stages were based purely on probability sampling methods - that is, with no 'quota controls' employed?

None [ ]

Some [ ]

All [X]

23. What probability of selection did every member of the population sampled have?

A known and equal probability [X] → Question 25

A known and not equal probability [ ] → Question 24

An unknown probability of selection [ ] → Question 24

24. In what way was probability of selection not equal or not known?

PLEASE WRITE IN:

25. What was the final number of issued clusters or sampling points?

No clusters / sampling points [X]

WRITE IN NUMBER: [ ][ ][ ]

Number: 1.979 individuals

26. What was the sampled unit that emerged from office sampling?

Address [ ]

Household [ ]

Named individual [X]

Other (PLEASE WRITE IN DETAILS BELOW) [ ]

27. What selection method was used to identify a respondent?

Kish grid [ ] 29

Last (or next) birthday [ ] 29

Quota [ ] 28

Other (PLEASE WRITE IN DETAILS BELOW) [ ] 29

None. The respondent was identified in advance

28. Please describe your quota procedures

29. Was substitution or replacement permitted at any stage of your selection process or during fieldwork?

Yes [ ] →Question 30

No [X] →Question 31

30. In what way was substitution or replacement permitted?

PLEASE WRITE IN:

31. Did you use any stratification factors when drawing your sample?

Yes ☐ →Question 32

No ☒ →Question 33

32. What stratification factors were used, and at what stage(s) of selection?

PLEASE WRITE IN:

33. All in all, what are the known limitations (biases) of your achieved sample?

For example: is there differential coverage of particular groups, either because of sample design or response differences?

Response differences (highest nonresponse rate) among elderly and immigrants (language difficulties)

34. Please fill in the following details about your issued sample. If some categories do not apply, please complete to the highest level of detail possible and use the 'other' box to give more information.

Total number of starting or issued names/addresses	1979
- addresses which could not be traced	
- addresses established as empty, demolished or containing no private dwellings	
- details of address wrong (street numbers, post codes, etc.)	
- addresses with no letter boxes	
- selected respondent unknown at address	
- selected respondent moved, no forwarding address	53
- selected respondent too sick/incapacitated to participate	
- selected respondent deceased	
- selected respondent had inadequate understanding of language of survey	
- selected respondent away during survey period	24
- refusal by selected respondent	93
- refusal by another person	
- implicit refusals (empty envelopes, empty questionnaires returned)	
- other type of unproductive reaction (please write in details in box)	740
- completed returned questionnaires	1069
- partially completed returned questionnaires	

24 includes sickness, death, language difficulties and away during the survey period
Of the 740 cases noted under 'other type of unproductive reaction', 705 cases are 'no answer', while 34 respondents was omitted from the initial data set because it is another person than the one drawn from the *Central Population Register* who have answered the questionnaire. 1 case was omitted because a respondent had returned two questionnaire of which one is deleted in the final file.

35. Were any measures of coding reliability employed?

Yes [X]
No [ ]

36. Was keying of the data verified?

Yes - please write in approximate level of verification [ ] %
No [X]

37. Were any reliability checks made on derived variables?

Yes ☐

No ☒

38. Were data checked/edited to ensure that filter instructions were followed correctly?

Yes [ ]
No [X]

39. Were data checked/edited for logic or consistency?

Yes [ ]
No [X]

40. Were data checked/edited to ensure they fell within permitted ranges?

Yes [X]
No [ ]

If NO for 35-40 → Question 42

otherwise, after completing 40 → Question 41

41. Were errors corrected individually or automatically (through, for example, a 'forced' edit)? Please tick all that apply.

Yes - individual correction [X]
Yes - automatic correction [ ]
No - not corrected [ ]

42. Were the data weighted or post-stratified?

Yes [ ] → Question 43
No [X] → END

43. Please briefly describe the weighting or post-stratification strategy used.

THANK YOU VERY MUCH

NOW PLEASE RETURN THE QUESTIONNAIRE TO THE ADDRESS ON THE FRONT PAGE